

Project Photo Archive Guide

A consistent record of how each room began, changed, and came together.

Photographs are useful for planning, insurance, remembering sources, and sharing finished work. A simple, repeatable shot list creates a far more useful archive than random camera-roll images.

BEFORE PHOTOGRAPHS

- ☐ Photograph each wall straight on
- ☐ Photograph the room from every entrance
- ☐ Capture fixed features, windows, outlets, vents, and light locations
- ☐ Take detail images of items staying
- ☐ Photograph labels, maker's marks, paint cans, and existing damage
- ☐ Save original full-resolution files

PROGRESS PHOTOGRAPHS

- ☐ Repeat the same viewpoints after major changes
- ☐ Record wiring, plumbing, blocking, or repairs before walls close
- ☐ Photograph product labels and installation details
- ☐ Keep delivery damage and return evidence until resolved

Final Photographs + Record

- ☐ Clear visual clutter but keep the room honest and lived in
- ☐ Photograph the full room, each vignette, and useful details
- ☐ Use natural light when possible; turn on lamps if they reflect real use
- ☐ Keep vertical lines straight and avoid extreme wide-angle distortion
- ☐ Save original files plus smaller website-ready copies
- ☐ Record permission when another person, artist, or photographer owns an image

ROOM AND COMPLETION DATE

BEFORE-PHOTO FOLDER

FINAL-PHOTO FOLDER

IMPORTANT PRODUCTS OR SOURCES SHOWN

PUBLICATION OR PERMISSION NOTES

WHAT THIS ROOM TAUGHT ME
